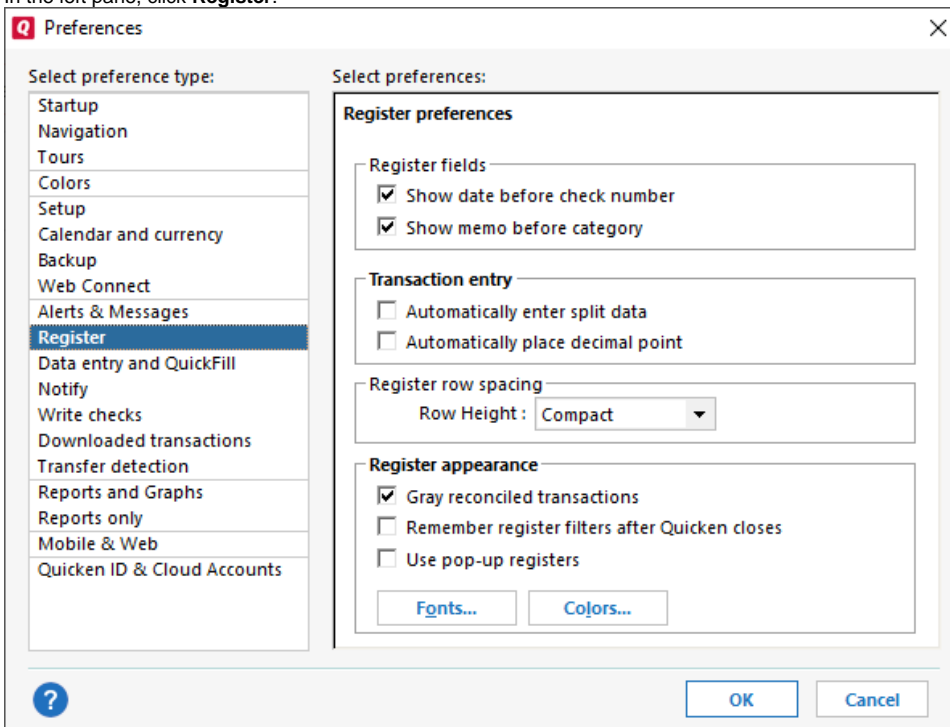# Register preferences

The register is your list of transactions, either for a single account or all of your accounts. Changing your register preferences changes the appearance of the register. You can change such things as column order, row height, fonts, and the use of decimal points.

1. Choose **Edit** menu **Preferences**.
2. In the left pane, click **Register**.

3. In the right pane, select the settings you want to use.
    - **Show date before check number (Cheque Number** in Canada**)**
      Switches the positions of the date and check number fields.
    - **Show memo before category**
      Switches the positions of the memo and category fields.
    - **Automatically enter split data**
      Select this option to be able to enter a transaction from the split dialog.
    - **Automatically place decimal point**
      Enters the decimal point two places to the left when you're using Quicken's pop-up calculator in a cash flow register.

      Example: You enter 3478 on the pop-up calculator; Quicken records the amount as 34.78.
    - **Row height**
      Select your preferred row spacing option.
        - **Standard**: The way the register rows look by default.
        - **Compact**: Removes extra space from the rows so more information can appear.
        - **Comfortable**: Adds more space to the rows so the register looks less crowded.
    - **Gray reconciled transactions**
      When you select this option, reconciled and cleared transactions appear slightly faded.
    - **Remember register filters after Quicken closes**
      When this option is selected, register filter settings remain as they are when you close Quicken.
    - **Use pop-up registers**
      When this option is selected, your registers will appear in their own windows, so you can view and work with more than one register at the same time.
    - **Fonts**
      Click **Fonts** to change the size and style of the typeface used in all registers and lists.

      Switch to a larger font size if you have trouble seeing smaller type. Change to a smaller font size to fit more characters on your screen.

      You can see an example of the text at the bottom of the window.

      Depending on how Quicken is set up, changing the font can also change the size of Quicken dialogs.

      To return to Quicken's default font setting, click **Reset**.

      Note: If you want the majority of text in Quicken to be larger, choose **View** menu > **Use Large Fonts**. The minimum recommended display resolution for large fonts is 1280x1024 for **Quicken Business & Personal**, or 1280x800 for all other versions of Quicken.
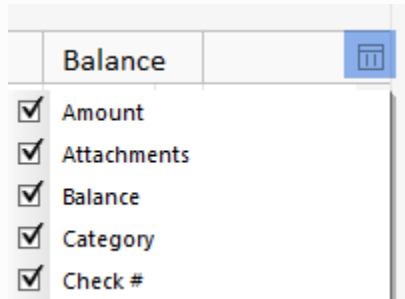   - **Colors**
      Click **Colors** to change register colors. For example, you might select different colors to visually distinguish between different types of registers, such as checking (**Chequing** in Canada) accounts and credit card accounts.
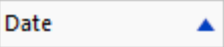
4. Click **OK** to save your changes.

Customizations outside of register preferences

ⓘ You can set your register display to two lines per transaction by going to your register and using the keyboard shortcut **CTRL+2**. You can return to single line transactions using the same shortcut, **CTRL+2**.

ⓘ You can choose the columns for your register by selecting ▦ at the top right corner of your transaction list.

Balance	▦
☑ Amount	
☑ Attachments	
☑ Balance	
☑ Category	
☑ Check #	

ⓘ If you want your newest transaction to appear at the top or the bottom of your register, open your register and click the

Date	▲

column. If the blue arrow is pointing up, your newest transaction appears at the bottom of the register. If the blue arrow is pointing down your newest transaction appears at the top of the register.

ⓘ **Note for our Canadian Customers**

The following terms will be different in the Canadian releases of Quicken.

Canada: "Cheque" / United States: "Check"
Canada: "Colour" / United States: "Color"
Canada: "Centre" / United States: "Center"
Canada: "Realise" / United States: "Realize"
Canada: "Behaviour" / United States: "Behavior"
Canada: "Analyse" / United States: "Analyze"