## How do I view the payment history? (accounts receivable)

The Payment History dialog displays the invoice information and the payments and credits applied to the invoice you selected.

- 1. Open the account that you use to track this customer's payments and invoices.
- 2. In the invoices/receivables register, select the invoice whose payment history you want to see, and then and then double-click the word --Form-- in the Category field.
- 3. Click Payment History to display the invoice information and the payments and credits applied to this invoice.
- 4. Click **Done** to return to the invoice.

This feature requires Quicken Business & Personal. Learn how you can upgrade Quicken in minutes.