How do I duplicate a budget?

1. Click the **Planning** tab.
2. Click the **Budgets** button.
3. If you have more than one budget, choose the budget you want to duplicate from the drop down menu at the top of the window.
4. Choose **Budget Actions** > **Duplicate this budget.**
5. Type a new budget name.
6. Click **OK** to duplicate the budget.

For more information

- Budgeting spending in Quicken