Making a Quick Pay payment
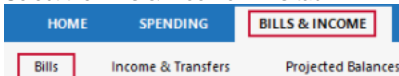
ⓘ You need to set up **Quick Pay** before you can make a **Quick Pay** payment.
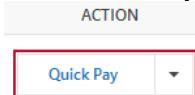
ⓘ **Not Available in Canada**

This service is unavailable for users of our Canadian products.

Making a payment using Quick Pay from the Bills tab

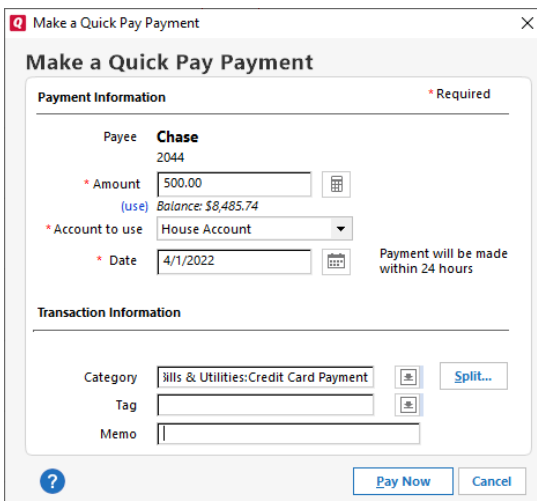1. Select the **Bills & Income** **Bills** tab.

2. Select the **Quick Pay** button in the **Action** column for the bill you want to pay.

3. On the **Make a Quick Pay Payment** screen, enter the **Amount**, **Account to use**, and payment **Date**. You can optionally enter a **Category**, **Tag**, and **Memo** for your payment.

   To make a Quick Pay payment to your online biller you will need to provide a few details to help the system make a payment on your behalf.

   - **Amount**: By default we will display the amount of the bill, but you have the flexibility to pay a different amount. For a credit card bill, you will have the minimum amount, total amount due, and a choice to pay any amount between those two amounts. Some billers will not allow you to pay more than the amount due.
   - **Account to use**: Any account that is enabled for Quick Pay payments.
   - **Date**: Quicken allows you to either pay a bill immediately or to schedule that bill to be paid later. The payment date will default to today's date. **If you want to make your payment immediately, leave the date set to the default. The payment will be made as soon as possible, usually within minutes.** If you want to schedule a payment, pick a future day on which you want the bill to be paid. In most cases you can schedule a bill up to 45 days in advance. We recommend you schedule your payment no later than a day or two prior to the due date to allow recovery from any possible payment issues prior to the due date to avoid late fees or penalties. **Note**: Some billers will only allow same day payments.
   - **Category**, **Tag**, and **Memo** fields. These will help Quicken to create better reports on your payments and transactions.

4. If you have selected a future date for your payment, select [Schedule], if you are using today's date, select [Pay Now].

5. On the **Confirm Payment** screen, review the details and if they are correct, select **Confirm**. You can also **Cancel**.

> ⓘ If you choose to **Schedule** a payment, that payment will appear immediately in your register marked as **Scheduled**. The status will change to **Paid** once the bill is paid or **Failed** if the bill could not be paid. You can also see your scheduled payments in **Calendar** view.
>
> You can cancel a payment prior to the payment date if you want to make changes to the payment amount/date/account or to pay via another payment method.