How do I delete contact information?

Deleting a contact only removes the information from the Address Book. It has no affect on other areas of Quicken (for example, the **Memorized Payee List**, **Bill & Income Reminders List**, or **Customer and Vendor Lists** (**Quicken Business & Personal** only).

1. Choose **Tools** menu > **Address Book**.
2. Select the group that contains the address or addresses you want to delete. (Optional)
3. Select the contact information that you want to delete.
4. Click **Delete**.
5. Click **OK**.