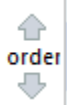


# How do I move an account?

## Moving an account within a group

1. Choose **Tools** menu > **Account List**.
2. On the left side of the list, find the **Order** icon.



3. To move an account up within a group, click the up arrow. To move an account down within the group, click the down arrow.
4. Click **Done** when the accounts are in your preferred order.

## Moving an account to a different group

Accounts are grouped by primary use (for example, spending accounts are for paying ongoing personal and household expenses while brokerage accounts are for tracking investments).

Within certain limitations, it is possible to move an account from one group to another to customize the way Quicken displays your finances. For example:

If you think of your credit card as a liability, you can move it out of the Banking group and into the **Property & Debt** group.

1. Choose **Tools** menu > **Account List**.
2. Click the **Edit** button next to the account you want to move.
3. Click the **Display Options** tab.
4. Change the **Account Intent** options, as necessary, to move the account from one group to another (for example, from **Spending** to **Savings**).

Account intent	
Spending ▼	Account intent determines: - How accounts are grouped in the Account Bar and other Account Lists - What accounts are considered in certain Cash Flow features
Personal ▼	

5. Click **OK** in the **Account Details** screen.
6. Click **Done** in the **Account List** screen.

## Notes

You can't move a linked checking account into the Investing tab. Although a linked checking account visually appears in the Banking area, its cash balance is automatically included in the associated investment account total.